



## 2011 SUPPLIES & EQUIPMENT CHARGES

All items are provided on an availability basis.  
 Additional items may be secured through our vendors at their prices.

### Audio-Visual Equipment

Item	Price
One <b>Lectern with a hard-wired microphone</b> per room is provided <b>free of charge</b> .	Each additional lectern and hard-wired microphone is \$25.00
Spotlights	\$25.00 (Small) \$50.00 (Large)

\*\*All other audio-visual equipment will be provided by our in-house a/v company at their prevailing rates.

### Tables, Chairs and Coverings

Tables, Chairs, Linens and Skirting are provided **free of charge** with the exception of those being used for tabletop displays (i.e., vendors, exhibitors). Display tables are 8'x 30" or 6'x 30" or 6'x 18".

Item	Price
Table Only	\$7.00
Table covered	\$14.00
Table covered & skirted	\$21.00
Chairs (when being used with tabletop displays)	\$3.00

### Misc. Supplies & Equipment

Item	Price
<b>Risers</b> come in 4'x 8' sections and vary in height from 8" to 40." <b>The first four (4) risers are provided free of charge</b>	Each additional riser is \$20.00
Flipcharts with Pads & Markers	\$20.00
Coat Check	\$10.00 per hour, per attendant
Piano	\$150.00
Hydraulic Lift	\$200.00 per day
Executive Package (Includes water service, pad, pen & mint)	No charge
Water Coolers	\$15.00 per five-gallon container
House Phone	No charge
Outside Telephone Line	\$125.00
High-Speed Internet Access (Time Warner Roadrunner Service)	No charge
American & Ohio State Flag	No charge

